



CHARTERED  
PUBLIC SCHOOL

# School Board Meeting

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*Meeting Minutes*

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**March 25, 2014**

Present: Thomas Frischknecht, Kim Lavallee, Patty Humphrey, Sarah Frischknecht

Absent: Cathy Cullity

***The meeting was called to order at 2:38 PM.***

**1. Public Comment Session – No Public Comments**

**2. Board Business**

**A. Chairman Report:**

- ❖ We are in the process of securing a facility. The Founders Academy Foundation is in the due diligence phase of securing the building, which the school will lease from the Foundation. The environmental report needs to be completed. Also, the land use needs to be amended so that it reflects that a school may be on that land. At present the wording is vague and needs to be amended. After these issues are resolved, the building purchase will move forward.
- ❖ We need to hire more teachers. We have 3 teachers in line to be hired. Additionally, we need a math teacher, and someone who can teach technology/computer literacy. Foreign language teacher and possibly teacher of the arts (music/art).
- ❖ Discussion ensued about what language to teach in the middle school. Mr. Frischknecht felt the original idea was to learn Latin. Ms. Humphrey and Mrs. Frischknecht felt like learning a real world language young will be of more benefit to

the students as they learn languages better at a younger age and retain it longer. Latin could be taught in high school to fill the need for that understanding. Ms. Humphrey emphasized Latin is not really needed for leadership skills. Mrs. Lavalley agreed. Mr. Frischknecht conceded. The board agreed in the U.S., Spanish may be the better choice for middle school foreign language.

#### **B. Treasurer Report:**

- Michael White gave a quote for board insurance (errors and omissions). The quote for \$2900 a year is comprehensive.
  - Two other quotes were also obtained, but they were similar in price and not as comprehensive.
- ❖ Ms. Humphrey moved to accept insurance offer. Mrs. Frischknecht seconded. All board members voted to accept the offer.
- ❖ Board discussed the following policies:
- Capital asset, AA – School District Legal Status, DC – Taxing and Borrowing Authority/Limitations, DFA – Investment, DIH Fraud Prevention and Fiscal Management, DK – Payment Procedures, DZB Debt Policy, TFA Admission Policy, School District Legal Status Policy
- ❖ Treasurer noted that all financial policies approved by the auditors.
- ❖ Ms. Humphrey motioned to accept policies as outlined in the handouts; Mr. Frischknecht seconded the motion. All board members voted in favor of accepting the policies as outlined.
- ❖ Barbara Tierney has been contracted as the accountant of record for The Founders Academy.

#### **C. TFA Admissions Policy:**

Ms. Humphrey suggested amending #2 to read something like: “The applicant demonstrates an interest in a classical education including history, the study of leadership, classical literature, and other classical subjects such as rhetoric and debate and ethics.”

#### **D. Committee Reports:**

- ❖ Finance Committee: Finance Committee Chair presented the financial report to date. The reports have been reviewed by the accountant and approved by the auditors. Next audit is in June 2014. The report was reviewed by the board.
- ❖ Outreach Committee:

- Deb Waitt has been appointed since the last meeting to be chairperson of the Outreach Committee.
  - Kim Lavallee has headed the push for information nights.  
Schedule:
    - ◆ April 2 and April 10 at the Sleep Inn in Londonderry
    - ◆ April 15 at 7 PM Hooksett Library
    - ◆ May 12 at Manchester City Library
    - ◆ Derry Cable March 27 – 10 minute video clip on TFA. We can give a transcript in advance of the interview. Main focus of interview will be on making the information nights known.
  - Youth Leadership Group that meets at the Merrimack YMCA. One mom will get us in to present/introduce TFA to this group.
  - Deb Waitt was asked to focus on creating additional information meetings at libraries, churches, YMCAs.
- ❖ Curriculum Committee:
- Patty Humphrey reports history, science and English curriculum is fairly well completed. The contracted teachers are actively working to complete the curriculum.
  - Middle School Math Curriculum complete.

**4. Revised Annual Meeting Schedule (4<sup>th</sup> Tuesday in a Month):**

4/22, 5/27, 6/24, 7/22, 8/26, 9/23, 10/28, 11/25, 12/16 (3<sup>rd</sup> Tuesday)

***Motion to adjourn at 3:42 PM.***

***Approved: 4/22/2014***